

Portola High School School Site Council

Meeting

October 2, 2019

3:40 p.m. - 4:45 p.m.

Principal's Conference Room

Norms

Be goal oriented, be engaged, care about others, and be reflective.

I. Introductions of all present

- a. Nishi Dhanidina - Parent
- b. Rashmi Kini - Parent, Current PTSA President
- c. Toni Smith - Teacher
- d. Michelle Kim - Learner
- e. Belal Zahran - Learner
- f. Lindsay Botha - Teacher
- g. Amanda Cramer - Classified Staff
- h. Don Cwik - Parent
- i. John Pehrson - Principal
- j. Kris Linville - Assistant Principal

II. Roles and Responsibilities of the Site Council

- a. The group summatively went over each position's [responsibilities](#).

III. Bylaws

- a. [These](#) were looked over prior to the meeting and then briefly discussed.

IV. Election of Officers – Chair, Vice Chair, Recording Secretary

- a. Nominated Chair : Rashmi Kini
- b. Nominated Vice Co-Chairs : Belal Zahran and Michelle Kim
- c. Nominated Recording Secretary : Amanda Cramer

V. Site Council Informational Presentation

- a. Available [here](#) for those interested.

VI. School Plan for Student Achievement (SPSA) - adoption

- a. [This](#) is the updated plan for 2019-2020. Conversation surrounded section 3 pp. 9-16, especially. Intellectual risk taking was discussed and the role that Western Association of Schools and Colleges (WASC) will be playing over the current school year.
- b. Regarding the 3rd goal about developing a stronger sense of community, ASB was complimented in how much spirit they brought to a recent Game Of the Week.
- c. SPSAs for all 40 schools may be accessed on the IUSD district website for those interested.

VII. Cross Curricular Collaboration (CCC) - progress and focus

- a. This school year the staff is working together to bring teachings from the book *10 Mindframes for Visible Learning* into practice.

VIII. Equal Opportunity Schools (EOS) - phase one this year

- a. This is a process that surveys learners about what potential barriers they may have to being under-represented in, for example, honors or advanced placement classes.
- b. In Fall will be an initial *study* phase, in Winter a *strategizing* phase, and in Spring a *support* phase. Click [here](#) to learn more.

IX. School Emergency Plan Approval

- a. Only a couple of things changed from last year, such as the listing of staff (since there have been a lot of new hires).
- b. Kris Linville is looking into more lockdown drills.
- c. The plan was signed by those present.

X. Local Control Accountability Plan (LCAP) - process and overview

- a. The [LCAP process](#) (timeline) was reviewed, emphasizing that there is a need to make sure that people understand what LCAP is.
- b. An overview of LCAP may be accessed [here](#).

XI. Calendar for Year

Meetings planned 12/4, 3/18, 5/20 3:40-5:10

XII. Other topics to be covered at future meetings:

- a. WASC Update
- b. LCAP Activity
- c. Executive Summary of Climate Survey
- d. The PLC/TLC Processes - The Learning Cycle and Professional Learning Communities
- e. Senior Passion Project
- f. Fundraising/Senior Gifts
- g. Passion Day