

Portola High School School Site Council

Meeting

December 1, 2021

4:00 p.m.

Zoom

Meeting ID: 836 0912 8220

Passcode: U5pKN1

Members in attendance: Amanda D'Avila, John Pehrson, Jen Ochsner, Nancy Wang, Acelyn Nguyen, Caryn Cherry, Grace Bashawaty, Jon Resendez, Michael Shen, Rashmi Kini, Melissa Misenhimer, Amanda Cramer

Agenda

- I. Changes to [SSPSA timeline](#) moving forward (John Pehrson)
 - a. an opportunity for better alignment
 - Moving SSPSA timeline up. School plan will be finalized by spring, approved by the board in May 2022, and implemented in fall 2022.
 - Next meeting will look at the Needs Assessment.
- II. Senior Passion Project (Jon Resendez)
 - Second semester goal = merging plans from 2020 with initial plans (from opening of school).
 - Students have completed the first half of Passion Project steps (3 of 6). Second semester begins the prototyping phase (what they want to do and how they want to express it).
 - Goal is to present before Spring Break.
- III. Executive Summary of Climate Survey (Jen Ochsner)
 - a. [Executive Summary](#)
 - b. Next planned climate survey January 2022 - moved from Spring
 - Positives: students were satisfied with their experience at PHS/IUSD, parents and staff were satisfied with the quality of academic facilities and PHS materials, sense of community
 - Areas of Focus: student and staff stress levels
 - Action steps moving forward include getting more stakeholder input when making budgetary decisions, continuing to focus on campus upkeep, instructional strategies, taking risks, mastery/standards-based grading, student well-being/building relationships, and physical and mental safety of students.
- IV. Bell Schedule 2022-23 Input (John Pehrson)
 - a. [Common Agreements](#)
 - b. [Draft Survey \(Parent Edition\)](#)

i. input and process

- Starting fall 2022, PHS will not have to be on the same bell schedule as other IUSD high schools as we did from 2019-2021 (due to COVID-19).
- Reviewed Common Agreements - clarified questions as needed
- Reviewed draft stakeholder survey
 - Cramer suggested that Passion Project work time should be added to the Office Hours survey question
 - Cherry suggested adding a specific example to more complex questions (when needed). Ex: *If you student is involved in (XYZ activity), think about how this question would affect your students' daily lives/schedule. State the WIIFM (What's In It For Me?).*
 - Wang suggested revising the questions so they are less wordy/more concise (when possible).
- Process = input from stakeholders, put input in readable form, take to leadership team which will serve as a conduit to the rest of the teaching staff to create realistic options for differing opinions represented in the survey results
- Kini suggested administering the survey and then bringing it to a focus group to synthesize the data; then, do the same for a teacher group.

V. Remaining Meetings planned

- a. 3/17 (SPSA Needs Assessment Due)
- b. 5/12 (SPSA approval for 22-23 school year)

Meeting adjourned by Melissa Misenhimer at 4:58 PM.