

Portola High School School Site Council

Meeting

December 2, 2020
3:30 p.m. - 4:15 p.m.
Via Zoom

Minutes

Attendees: Michelle Kim, Grace Bashawaty, Acelyn Nguyen, Rashmi Kini, Nishi Dhanidina, Nancy Wang, Jen Oschner, Jon Resendez, Lindsay Botha, Melissa Misenhimer, Amanda Cramer

Norms: Be goal oriented, be engaged, care about others, and be reflective

I. Recommended change to Bylaws (Amanda Cramer)

a. Regarding *Section 6 - Secretary*:

- i. Existing text: The secretary shall keep the minutes of the meetings, both regular and special, and shall promptly transmit them to each of the members and to the school district. The secretary shall see that all notices are duly given in accordance with the provisions of these bylaws; keep a register of the address and telephone number of each member of the school site council which shall be furnished to the secretary and such other duties as from time to time may be assigned to the office by the chairperson or by the school site council.
- ii. Proposed text: The secretary shall keep the minutes of the meetings, both regular and special, and shall post them to the school website.

b. A motion to accept the update was made and passed unanimously

II. PHS School Safety Plan (Jen Oschner)

a. The school safety plan was gone through distinguishing what information was set by the district and which was set by the school site.

b. A motion to accept the update was made and passed unanimously

III. Senior Passion Project (Jon Resendez)

- a. Jon shared about the senior passion project and how a team of teachers are working to modify it some to accommodate for the hybrid model this year.
- b. He shared that it was an important and required project unique to Portola that helps learners discover what they are passionate about before graduating. Multiple forms of community involvement are encouraged with the project.

IV. [Executive Summary](#) of Climate Survey (Jen Ochsner)

- a. The executive summary was gone through highlighting that staff continues to promote a sense of community with students even with the hybrid model.
- b. Questions were discussed about parent communication (language options were asked about) and teacher well being.
- c. The next planned climate survey is in early Spring 2021.

V. Remaining Meetings planned 3/17, 5/12 3:40-5:10

- a. Other topics discussed at the end of this meeting were about Passion Day--that it is not happening this year because of multiple reasons, and that there are hopes to have it in a coming year. The Portfolio Project is also not happening this year, but is scheduled to be resumed next year.