

7-12 Short-Term Independent Study Agreement

About Short-Term Independent Study

Short-Term Independent Study affords students the opportunity to continue their education while away from school for a short-term period of time - a maximum of 14 days. Independent study is an optional educational alternative and no student is required to participate. Participation in independent study shall be agreed upon by **both** the parent or guardian and the school (mutually voluntary). Independent study does not replace the learning experiences in classrooms and is in no way equal to the instructional experience in the classroom. As such, the continuity of learning topics between independent study assignments and the in-person classes cannot be guaranteed, as a teacher may adapt instruction based on class needs. Please note that the school reserves the right to deny short-term independent study requests at any time.

Short-term independent study contracts should be requested a minimum of **five school days** prior to the start date. However, administrators have the flexibility to waive this requirement, for quarantine and when there are other agreed upon circumstances which warrant flexibility. The duration of the agreement must be a minimum of **3 school days** and a maximum of **14 school days**. Contracts should be completed and signed prior to the first day of the short-term independent study period.

Any assignments given while this agreement is in effect shall be submitted at the end of the agreement or in a time frame agreed upon by the administrator. If special accommodations are needed to achieve the learning objectives, please contact your child's teacher or school administrator. For students with an IEP or 504 plan, a meeting is required to discuss the applicability of a short-term independent study contract and must occur prior to the initiation of a short-term contract.

Student and Parent Information

Student Name:
 School:
 Grade:
 Permanent ID:
 Parent/Guardian Name(s):
 Contact Phone Number:
 Contact Email:

Short-Term Independent Study Contract Duration

Duration: This agreement will be in effect from:
 First Day of Independent Study:
 Last Day of Independent Study:
 Total Number of School Days:
 Final Due Date for Assignments (first school day after the contract ends):

Learning Objectives, Activities and Evaluation Method(s)

Learning Objectives:(see attached instructional planner)

Learning Activities and Activities:(see attached instructional planner)

Evaluation Methods(s):

- Grade of _____ or better on assignments
- Demonstration or Presentation
- Student Log or Journal
- Teacher-Created Test
- Standardized Test
- Other (describe)_____.

Acknowledgements

Please see the attached documents for the learning objectives, activities, and learning resources for each subject.

Acknowledgement: We have read the terms of this agreement and agree to all the conditions set forth:

Student Signature:	Date:
Parent/Guardian Signature:	Date:
Teacher Signature:	Date:
Administrator Signature:	Date:

7-12 Short-Term Independent Study Agreement - Instructional Plan

Period	Subject	Learning Objectives, Materials, and/or Resources	Teacher's Signature (Before Contract Begins)
0			
1			
2			
3			
4			
5			
6			
7			
8			

Other Notes:

Teacher's Signatures and Final Grades

Each teacher should sign this agreement before and after the contract dates. Final grades are assigned after the student work is teacher-evaluated. The supervising teacher's final dated signature below verifies that all assigned work has been completed. A representative sample of work completed is to be attached to this completed agreement for record-keeping purposes. Teachers will return a representative sample of student work and sign and date.

Period	Subject	Final Grade (P/NP)	Teacher's Signature and Date (after issuing final grade)
0			
1			
2			
3			
4			
5			
6			
7			
8			
Final Comments:			

**Revised October 2021-cg*