

Portola High School

School Site Council Meeting Minutes

October 3, 2018
3:45 p.m. - 5:05 p.m.
Principal's Conference Room

Norms

Be goal oriented, be engaged, care about others, and be reflective.

Check-In

John Pehrson - Principal, Kris Linville - Assistant Principal, Don Cwik - Parent, Amanda Cramer - Library Media Technician, Jon Resendez - Social Studies Teacher, Brittney Kang - Science Teacher, Katie Levensailor - Science Teacher and Athletics Director, Rashni Kini - Parent, Nishi Dhanidina - Parent, Kainani Wong - Learner

AGENDA ITEMS

I. Introductions

II. Roles and Responsibilities

The [roles and responsibilities](#) of the council were explained by going through the district provided presentation. John Pehrson discussed the membership roles and council make-up.

III. Bylaws

[Bylaws](#) were looked over individually prior to the meeting. Questions were discussed for clarification and a motion was made to accept them as minorly changed by John Pehrson. Motion carried.

IV. Elect Officers

A motion was made for the following members to serve as officers. The motion was seconded and carried.

Chair - Nishi Dhanidina

Vice Chair - Rashni Kini

Recording Secretary - Amanda Cramer

V. Site Council Informational Presentation

It was shared that there is [further Site Council information](#) available through the IUSD website if anyone would like to know more than what was shared in Item II.

VI. Single School Plan for Student Achievement (SPSA) Adoption

John Pehrson explained Portola's [SPSA](#) updated plan for 2018-2019 sharing about how it's a document used to help develop programs and to set-up support structures for learners--ultimately within a fully functional 4-year high school. Goals on pages 3-7 were discussed, especially. A motion to accept the SPSA for this year was made and carried.

VII. LCAP and LCFF Review

John Pehrson shared a summary of how LCAP and LCFF function and briefly discussed a list of sunseting items.

VIII. Cross Curricular Collaboration Progress and Focus

CCC's theme this year is *Perspectives*. The council will look more closely at this in December.

IX. School Emergency Plan Approval

A motion was made to accept the School Emergency Plan as written for the 2018-2019 school year. The motion was carried and the plan was signed by those present.

X. Calendar for Year

Meetings planned for the future include the dates: 12/5, 3/20, and 5/22 from 3:40-5:00.

XI. Other

Next time the group will go over WASC, Executive Summary of Climate Survey, The PLC/TLC Process, Student Shadowing, and Peer Observations.