Portola High School
School Site Council

Meeting
May 20, 2026
4:04-4:55 pm

Minutes

Meeting called to order at 4:04 pm by Marley Willis

I. SPSA- John
   a. Plan for Approval - 68 pages total but best to focus on:
      i. Needs Assessment and priority focus areas: pg 34-36
      ii. Action Plan: pg 37-43
         1. WASC report completed
         2. Set goals for next three years:
            a. EL students meeting standards to double (10% to 20%)
            b. Provide more academic support for students with disabilities; 16% meeting standards to 21%
         3. PD training has proved very helpful, expand it to more teachers by devoting more time to the program, so it is main focus next year
         4. Motion to approve by Nancy Wang. Second by Jon Resendez. All in favor. Plan approved.
   b. WASC Accreditation update
      i. School is reaccredited for 6 years!

II. 25-26 Mandatorial Data- Jen
   a. Students saw grade increases and were able to exit the program at each quarter
   b. Number of D's and F's decreased throughout the four quarters
   c. Will admit students after progress reports because the sooner they get in, the more significant the improvement is

III. Hiring and Facilities Update- Jen
   a. New 1700s building is fully opened, upstairs is full of classes
   b. 26 teachers moving rooms next school year
   c. Temporary portables being removed immediately
   d. Hired an assistant principal; hiring for science and math

IV. Cell phone policy discussion- Jen
   a. Law mandating every school to address and minimize phone usage at school
   b. Current practice: phones not allowed in class unless told otherwise
      i. Consider academic spaces that are not classrooms - ie: Learning Commons
      ii. Poor reception so students can't access technology during class

iii. Phones being distanced leads to increased focus
iv. Consistency of students' respect decreases throughout school year
v. Decreases technology supervised by teachers by half
vi. Phone mirroring, Meta glasses, smart watches all defeat the purpose of phone pockets
vii. Students quickly compare rules of different staff members, staff needs to be consistent across the campus
viii. Staff more at ease of academic dishonesty when administering tests, if phones are in pockets

V. Next year returners/election (Two year term - may run again)
   a. Returning: Jon, Amanda, Omar, Kenneth
   b. Terms Up: Nancy, Christina, Shari

VI. Other items
   a. Thank you for your service!

Meeting adjourned at 4:55 pm by Marley Willis.