

Portola High School School Site Council

Meeting
May 21, 2025
4:00-5:30 pm

Minutes

I. PHS 10 Year Celebration- Amy

- Staff committee is planning a 10 year anniversary celebration
 - For students (include this in dress up days/LTAs), staff (making a shirt for staff to wear during picture in August), and parents
 - Will plan with next year's ASB for student approval
 - Alumni coming back for Homecoming on 10/10/25 (event before the football game, maybe staff halftime dance, staff sending in 10 year old pic, social media/PNN campaign)

II. SPSA- John

- Approved: Jon Resendez
- Second: Shari Markowitz
- Unanimously approved
- a. Plan for Approval - 73 pages total but best to focus on:
 - i. Needs Assessment and priority focus areas: pg 5-10
 - Addresses ideas such as student stress levels, mental health, attendance, performance, and readiness
 - ii. Annual Review/Analysis: pg 11-13
 - Summarizes goals, shows action steps (strategies to solve problems, how money will be spent), and emphasizes that we will continue to work to improve the focus areas listed above
 - iii. ONLY Highlighted year 2 info: ph 14-27
 - Expected outcomes and specific numbers of how Portola is progressing through its goals
 - Highlighted areas show changes that are being made for 25-26 year
- b. How it all fits into the accreditation process.
 - We are currently on year 2 out of 3, will try to jump back to year 1 next year because we have found new goals we want to add into our SPSA

III. 25-26 Intervention Updates- Jen

- a. Intervention TOSA
 - Ms. Arredondo will be the leader of this next year, she will focus time on students of concern (grades, tardies, etc) from 24-25 school year and develop relationships with them for next year
 - Replacing two of her class periods

- Combining PBIS (reward based) with focused check-ins
 - b. Mandatorial
 - Headed by Counseling and Ms. Oschner
 - Office hours replacement in certain rooms around school to provide extra support to students who have heavily D/F grades
 - Strict attendance, escorts, no opting out
 - Students can be moved in/out depending on quarter grades
- IV. Hiring and Facilities Update- John
- Losing a portable to a well space (supported by CHOC, open to all students who need a break or someone to talk to) -> we're putting 6 temporary portables in theater parking lot
 - Traffic in that parking lot will be monitored, drop off will be in a much more limited space
 - New building (16 classrooms) is set to open by January 2026, classes will move there between semesters
 - 8 new staff members were hired across multiple departments
 - Parking lots being redone for next school year
- V. Next year returners/election (Two year term - may run again)
- a. Returning: Nancy, Christina, Shari
 - b. Terms Up: Caryn, Jon, Amanda C, Sammie
- VI. Other items
- a. Thank you for your service!