

# Portola High School School Site Council

Meeting  
September 18, 2024  
4:00-5:30 pm

## Agenda

- I. Introductions
  - a. Membership:  
Parents: Caryn Cherry (Year 2), Nancy Wang (Year 1), Christina Pa (Year 1)  
Teachers: Jon Resendez (Year 2), Samantha Gardner (Year 2), Shari Markowitz (Year 1)  
Other Personnel: John Pehrson, Jen Ochsner, Amanda Cramer  
Student Representatives: Kobi Tran, Nami Motwani, Cali Smith, Jake Wang (alternate)
- II. [Roles and Responsibilities](#) of the Site Council - Jen
  - a. Please take some time to look these slides over. We will just highlight this information and address any questions for clarification.
  - b. [Site Council Informational Presentation](#) - on the IUSD website if you'd like
- III. [Bylaws](#) - Jen
  - a. Please take a look at these prior to the meeting. We will take questions for clarification
- IV. Elect Officers – Chair, Vice Chair, Recording Secretary - Jen
- V. School Safety Plan Approval - Jen
  - a. [PHS School Safety Plan](#). The main updates for this year are:
    - i. Part 1: Signature Page
    - ii. Part 3: [Incident Command Chart](#)
    - iii. Part 11: Student Discipline - [Crime Statistics](#)
- VI. [WASC](#) - Year 5 - Jen
- VII. Data Review - John
  - a. [School Profile](#)
  - b. [Annual Survey Summary](#) (PHS)
- VIII. Start of the Year Update - John
  - a. Enrollment
  - b. Construction
- IX. Calendar for Year  
Meetings planned: 12/4, 3/5, 5/21
- X. Other topics to be covered at future meetings:
  - a. LCAP Process (Timeline) LCAP Overview
  - b. SSPSA process and approval
  - c. Survey Information
  - d. Summer programs and more...