

# Portola High School School Site Council

## Meeting

December 6, 2023

4:00-5:30 pm

## Minutes

### Attendance

Parents: Caryn Cherry (Year 1), Nancy Wang (Year 2), Christina Pa (Year 2)

Teachers: Jon Resendez (Year 1), Ryan Itchon (Year 2), Samantha Gardner (Year 1)

Other Personnel: John Pehrson, Jen Ochsner, Amanda Cramer

Student Representatives: Michael Shen, Skyler Liu, Gabe Mutsvangwa

- I. [Principal's Youth Advisory Committee](#) - John
  - a. Group of 16 students- 4 from each grade level
  - b. Meets quarterly
  - c. Items highlighted in green are the focus for this year
  - d. Discussed making clubs more accessible for students
    - i. Discussed options for club previews during Link Crew day or 8th Grade Family Night
    - ii. Discussed streamlining club directory
    - iii. Discussed how guidelines contribute to overall number of clubs (currently 180)
- II. Attendance during Office Hours - Jen
  - a. Software pulls data from Aeries, but attendance from the software doesn't share data back into Aeries
  - b. Parents received emails with their student's Office Hours attendance data from November
  - c. Discussed the variety of ways that Office Hours time is used on campus (study sessions, outside table work time, appointments, open tutorial, etc.)
  - d. Office Hours are intended to be built-in time during the school day for students to access help
- III. "PHS is Growing" [Projections](#) - John
  - a. New building will be 14 classrooms
  - b. Currently have 10 portables (8 classrooms), adding another 6 over Winter Break and will hold until next year
  - c. Portables will be removed slowly after the expected peak in 2027-2031
  - d. With the projected growth, we are receiving support from the district in many different areas to ensure we are able to accommodate this growth
- IV. Student Data- [Hanover Grading Practices](#) and [Support & Belonging Report](#)
  - a. Discussed the balance between compassion with late work/retakes/etc and creating additional stress for students by providing too much flexibility
  - b. Discussed the EOS Report and will review data further at March meeting
- V. Calendar for Year  
Meetings planned: 3/20, 5/8

- VI. Other topics to be covered at future meetings:
- a. LCAP Process (Timeline) LCAP Overview
  - b. SSPSA process and approval
  - c. Survey Information
  - d. Summer programs  
and more....

Adjourned at 5:27pm