

# Portola High School School Site Council

Meeting  
September 20, 2023  
4:00-5:30 pm

## Agenda

- I. Introductions
  - a. Membership:  
Parents: Caryn Cherry (Year 1), Nancy Wang (Year 2), Christina Pa (Year 2)  
Teachers: Jon Resendez (Year 1), Ryan Itchon (Year 2), Samantha Gardner (Year 1)  
Other Personnel: John Pehrson, Jen Ochsner, Amanda Cramer  
Student Representatives: Michael Shen, Skyller Liu, Gabe Mutsvangwa, Nami Motwani (alternate)
- II. [Roles and Responsibilities](#) of the Site Council
  - a. Please take some time to look these slides over. We will just highlight this information and address any questions for clarification.
- III. [Bylaws](#)
  - a. Please take a look at these prior to the meeting. We will take questions for clarification
- IV. Elect Officers – Chair, Vice Chair, Recording Secretary
- V. [Site Council Informational Presentation](#)
  - a. Available through the IUSD website if you like.
- VI. School Safety Plan Approval
  - a. [PHS School Safety Plan](#). The main updates for this year are:
    - i. Part 1: Signature Page
    - ii. Part 3: [Incident Command Chart](#)
    - iii. Part 11: Student Discipline - [Crime Statistics](#)
- VII. [WASC](#) - Year 4
  - a. WASC Promo Student Group
- VIII. Student Data Review- [School Profile](#)
- IX. Calendar for Year  
Meetings planned: 12/6, 3/20, 5/8
- X. Other topics to be covered at future meetings:
  - a. LCAP Process (Timeline) LCAP Overview
  - b. SSPSA process and approval
  - c. Survey Information
  - d. Summer programs  
and more....