

Agenda 1

School: Portola High School

Meeting Date: 11/20/24

[Meeting Slides](#)

AGENDA FROM JAMIE MURPHY

Items	Actions	Notes/ Follow-up
1. Welcome and Introductions	a) Introduction of all present b) Review of sign-in procedures	
2. Review of Agenda	a) Brief explanation of each item b) Requests for additional items	
3. Review DELAC	a) DELAC: District English Learner Advisory Committee b) DELAC Meeting Dates: (Zoom 4-5:30pm) i) 1/14 ii) 3/4 iii) 5/6 c) DELAC Representative: Attends DELAC Meetings on Behalf of Portola High School	
4. Counselor Presentation LINK HERE SLIDES	a) Counselor's Role at PHS b) Navigating the School Website c) How to excuse absences d) Attendance Office Information Graduation and A-G Requirements e) ELPAC Information f) Additional Parent Resources	
5. Announce Future Meeting Dates	a) Future Meetings - Meeting 2: 1/23/25 6:00-6:30pm - Meeting 3: 5/8/25 6:00-6:30pm	
Attendance		
6. Other Items:		
7. Adjournment	a) Minutes will be available tomorrow (sent via email)	