

PORTOLA HIGH SCHOOL Community Service Recognition Form (2023-2024)

Perseverance **R**espect **I**ntegrity **D**rive **E**mpathy

Full Legal Name: _____

Email: _____

Graduation Year: _____

Student "Short" ID#: _____

PHS Definition of Community Service: *Unpaid, voluntary work performed to address needs or problems in the local community.*

Please refer to Portola High School Counseling website or the PHS Community Service Guidelines for more information.

**25 TOTAL
HOURS ONLY
No More,
No Less**

Examples of What DOES NOT Count:	Examples of What DOES Count:
<ul style="list-style-type: none"> ✓ Volunteer work at a local business/for profit entity ✓ Attending lunch-time club meeting ✓ Attending meetings with non-profit organizations ✓ Internship or research assistant positions ✓ Faith-based Activities ✓ Volunteering for Political Campaigns 	<ul style="list-style-type: none"> ✓ Participating in outreach/charity events ✓ Packing boxes at a community food bank ✓ Tutoring students at a local elementary school ✓ Visiting residents at a local senior center

COMPLETED LOGS (printed) DUE MONDAY, MAY 13th, 2024 @12:30PM TO MS. CHOUDHARY IN THE COUNSELING OFFICE

You must provide a reflective paragraph (150 word max), on a separate piece of paper on how your community service experience has allowed you to better understand the importance our PRIDE values and how you and your community have benefitted. Please remember to attach it to this form for your submission to be considered complete. Record all community agencies you have served below. Turn in ONE service form only, in-person. This form will not be accepted via email or fax. Keep a copy of your hours for your personal records before submitting.

Exact Hours will NOT be listed on your Transcript. We will NOT return any of the documents/records you submit.

Community Agency Served	Duties	Date(s) Served June '23 – May '24 mm/dd/yyyy	Total # of Hours	Name & Phone #/Email of Supervisor/Advisor	Supervisor/Advisor Signature

Please write legibly. If we cannot read it, it will not be processed.