

PORTOLA HIGH SCHOOL

Home of the Bulldogs

Where every learner belongs, contributes and thrives

Letter of Recommendation Request

Important LOR Directions: This form must be submitted in person to discuss the items below. All items below should be filled out completely before requesting a LOR. This letter will focus on the academic work within this course (unless submitting to a club advisor).	Important Deadline Information: This form should be submitted 30 days before the letter is due and at least 14 days before the letter is due. Faculty members have a 30 student cap on for LOR. The earlier you ask, the better.
Student Name:	Student ID:
Teacher Requesting:	Deadline Date:

List all the teachers and subjects you are requesting for a LOR:	
Teacher	Subject

List the schools and program of study for LOR submissions:	
University/College	Major(s)/Program if declared

Submission Directions:

Please answer the prompts below in paragraph form.

Please explain your best work in this class and why?

List 3-4 characteristics that you displayed consistently in class. Please give an example of each.

What was the most challenging item in this class and how did you successfully complete this challenge?

What did you enjoy the most in this class and why?

What was the class missing when you were not in class?

Other: